



QUOTE REF <small>OFFICE USE ONLY</small>	DATE	TIME
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Contact name: .....

Company name: .....

Address: .....

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Tel:.....

Fax: .....

Email: .....

Job Title: .....

.....

Quantity: .....

Run on: .....

Pages: .....

Colours:.....

Size (finished): .....

Size (flat): .....

Paper stock: .....

**ORIGINATION**

Mac Disk supplied    PC Disk supplied   Software used.....

Artwork required    Design required    Scans required   Details.....

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Reprint with alterations    Reprint with no alterations   Previous job/quote number.....

**PROOFS REQUIRED**

PDF    HiRes Sherpa24 - colour correct    LowRes Sherpa/Laser proof    Wet proof    Fax

Other.....

**FINISHING**

Machine Seal

Laminate    1 side    2 side  
Gloss / Matt / Other .....

Trim

Fold

Crease

Die Cut  
Existing Forme / New Forme

Perforated .....

UV Varnish  
Gloss / Matt / Other .....

Spot UV Varnish  
Coverage (%):.....  
Gloss / Matt / Other .....

Foil Block  
Size (mm):.....X.....  
Colour:.....

Emboss  
Size (mm):.....X.....

**BINDING**

Saddle Stitched

Perfect Bound

Wiro Bound

Other

**ADDITIONAL INFORMATION**

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